

# GUIDE FOR BOOKED UP COORDINATORS



# HELLO AGAIN!

Thank you for registering your school and getting your Year 7 pupils Booked Up this autumn term.

You should now have:

- a free set of the Booked Up books
- a coordinator's resources sheet
- information about our accessible texts
- a copy of the Booked Up DVD
- a magazine for each Year 7 pupil
- Booked Up posters to promote the programme in your school
- Booktrust Teenage Prize promotional materials

## CHOOSING THE BOOKS

The children's magazine contains help and advice for children on how to select their free book, including a brief summary of each of the books and reviews from other 11 year olds.

The DVD features the authors and Year 7 pupils talking about each of the books. You might like to show this at a Year 7 assembly, or include it in a school library lesson. This DVD is also available to view on the Booked Up website.

You may want to offer additional guidance to your pupils while they are choosing their books. There are resource sheets in this folder with ideas for preparing for the books to be delivered, what to do when they arrive and how to continue promoting reading for pleasure in your school.

There is also an information leaflet with details on the accessible texts available for children with additional needs. You can order more copies for your students by calling customer services on 0845 606 4262, or download it from the Coordinators' Space of the website.

## NAME THE CHARACTERS TO WIN THE BOOKED UP BOOKS

Following on from the success of the Booked Up characters last year, we have introduced 13 new characters who are featured on the website, DVD and promotional materials. Once again we're running a competition for Year 7s to win a complete set of the books for their school. All your pupils need to do is come up with unique names for our 13 characters. Last year over 9,000 Year 7s entered the competition!

Pupils can enter the competition via the website at [www.bookedup.org.uk](http://www.bookedup.org.uk)



**CHARACTERS  
COMPETITION  
DEADLINE:  
WEDNESDAY 30  
SEPTEMBER 2009!**

**VISIT THE WEBSITE  
TO ENTER**

# WHAT NEXT?

## WEBSITE

[www.bookedup.org.uk](http://www.bookedup.org.uk)

Use Booked Up as a springboard to encourage reading for pleasure, not just with your Year 7 pupils, but with the whole school.

The Coordinators' Space on the Booked Up website contains a wealth of information, advice and resources to help you make the most of the programme, including:

- great ideas and suggestions for launching Booked Up in your school
- downloadable resources for some of the books on the booklist
- a list of keywords for each book to give you more information when helping the Year 7s make their choice
- a downloadable Booked Up logo and swap-box sign (to encourage your pupils to swap their books once they have read them)

There is also a dedicated space full of exciting content for your pupils. This section, Your Space, includes:

- a downloadable version of the DVD to watch in their own time
- more tips to help them select their book
- interactive games featuring the Booked Up characters
- a review section where they can share their opinions on the books and read recommendations from other Year 7 children
- monthly competitions to win more free books

**Please do try to encourage your pupils to use the Booked Up website as much as possible.**

## REMEMBER!

Here is a list of key Booked Up dates to remember:

**Wednesday 30 September 2009**

Order your books before this date and you will receive a free set of contemporary titles, while stocks last

**Wednesday 30 September 2009**

Deadline for the Booked Up characters competition

**Friday 23 October 2009**

Deadline for placing Booked Up orders

**Friday 4 December 2009**

You should have received your books by this date

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## NEWSLETTERS

Subscribe to our newsletters through the website and we will keep you up to date with what is going on, including competitions and ideas from other coordinators on promoting Booked Up and reading for pleasure.

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## WE WANT TO HEAR FROM YOU!

If you have any photos of your Booked Up launch or activities, please send them to us. Tell us about your activity ideas or resources that you have produced too – we are always eager to hear what works well in schools.

In each newsletter that we send out we will include the best photo and activity idea that we have been sent, so make sure you show us just how Booked Up your school is!

# LOG IN & ORDER

Once your pupils have chosen their books, all you need to do is log in to your Booked Up coordinator account at [www.bookedup.org.uk](http://www.bookedup.org.uk) and fill in the order form. Alternatively you can phone us on **0845 606 4262** or fax us on **0845 606 4242**.

Simply make a note of the total number of each title you require. We need to have this information split by gender.

Code	Booked Up books	Male	Female
DESR	Desirable by Frank Cottrell Boyce		
FLOD	Flood Child by Emily Diamand		
JOEY	Joey Pigza Swallowed the Key by Jack Gantos		
ONCE	Once. by Morris Gleitzman		
DOWK	Diary of a Wimpy Kid by Jeff Kinney		
UNDW	Underworld by Catherine MacPhail		
AUMW	An Urgent Message of Wowness by Karen McCombie		
HLCB	How Loud Can you Burp? by Glenn Murphy		
PJLT	Percy Jackson and the Lightning Thief by Rick Riordan		
RMOL	Read Me Out Loud! chosen by Nick Toczek & Paul Cookson		
WOWS	WOW! 366 – short story collection by various authors		
HUNT	Blood Hunters by Steve Voake		

Code	Picture book	Male	Female
DKTS	Derek the Sheep by Gary Northfield		

Code	Audio books	Male	Female
DESA	Desirable by Frank Cottrell Boyce		
PJLA	Percy Jackson and the Lightning Thief by Rick Riordan		

Code	Accessible texts	Male	Female
CLKL	Clackety Clack Lion		
CLUM	The Clumsy Crocodile by Felicity Everett		
MANF	Manfred the Baddie by John Fardell		
COTM	The Cat on the Mat is Flat by Andy Griffiths & Terry Denton		
YNSS	You're Not So Scary, Sid by Sam Lloyd		
BBDS	Boffin Boy and the Deadly Swarm by David Orme & Peter Richardson		

## Book ordering deadline is: Friday 23 October 2009

Order your books before **Wednesday 30 September 2009** and your school will receive a free set of contemporary titles, while stocks last. You will receive your pupils' chosen books before Friday 4 December 2009 along with a sticker and bookmark for each child.